



Ref: GDRCT/IQAC/22-23/03

Date: 03/02/2023

**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**CIRCULAR**

It is proposed to convene the third IQAC meeting on 04/02/2023 at 11:30 PM. All the members of IQAC are requested to attend the meeting.

Venue: Principal Office

**AGENDA**

- Welcome address
- Confirmation of minutes of last meeting.
- To review overall progress of the academic, co-curricular, extracurricular, research and extension activities.
- To report quality initiatives by IQAC.
- Any other matter with permission of the cell.

Coordinator IQAC

Principal & Chairperson

Copy to

- Chairman Sir (for kind information)
- All IQAC members for necessary action
- Institute website and Notice Board for dissemination



## IQAC MINUTES OF THE MEETING

Meeting No: 03

Date & Time: 04/02/2023 at 11:30 AM

Venue: Principal Office

The IQAC coordinator welcomed the gathering and briefed the meeting agenda. The following points were deliberated in the meeting.

- To confirm the minutes of last IQAC meeting.

The minutes of last meeting were read and confirmed.

- To review overall progress of the academic, co-curricular, extracurricular, research and extension activities.

Workshop on Use of Ai tools for research conducted successfully.

A Workshop on Soft Skill was conducted Workshop for UGC grant for research organized successfully by the institute.

Program on new education policy organized successfully by the college.

- To report quality initiatives by IQAC.

Faculties will identify slow learner and weak learner and arrange extra or remedial classes for them to

- Any other matter with the permission of the cell.

The meeting was concluded with no other matter to be discussed.

Coordinator

*M. K. Singh*  
PRINCIPAL  
G.D. RUNGTA COLLEGE  
OF SCIENCE & TECHNOLOGY  
BHILAI (C.G.)

Principal & Chairperson (IQAC)

**INTERNAL MEMBERS**

S no	INTERNAL MEMBERS	DESIGNATION
1	Dr Neema S Balan	Principal
2	Dr Sushma Shrivastav	HOD, Dept of Education
3	Mr Amit Shrivastav	Astt Prof, Dept of Science
4	Ms Farhat Anjum	Astt Prof, Dept of Computer Science
5	Dr. Susheel Punwatkar	Astt Prof, Dept of Comm & Mgmt
6	CA Sonal Rungta	Director, (F&A)
7	Dr Sanjeev Shukla	Administrative Representative
8	Mr Prakash Wahaney	Administrative Officer
9	Dr. Ajazuddin	Prof, RCPSR
10	Dr Manoj Verghese	Prof, Dept of Mgmt, RCET

**EXTERNAL MEMBERS**

S.no	EXTERNAL MEMBERS	DESIGNATION
1	Dr Sourabh Gupta	Nominee from the Industry.
2	Mr Rahul Bhandari	Nominee from the Industry.
3	Ms Sweta Kumari	Student Alumni
4	Ms Banmeet Kaur Kalra	Student Alumni

**IQAC COORDINATOR**

Dr Jyoti Upadhyay (HOD)



Coordinator IQAC

  
 PRINCIPAL  
 G.D. RUNGTA COLLEGE  
 OF SCIENCE & TECHNOLOGY  
 BHILAI (C.G.)

Principal & Chairperson (IQAC)